

## EMILY N. ERLEY

555.555.2222

emilyerle@gmail.com

linkedin.com/in/emilyerley

### WORK EXPERIENCE

*Production Assistant / May 20xx - Present*

- Implement a wide variety of media tools to create a diverse set of marketing tools for the department
- Utilized digital infographics, booklets and handouts, email newsletters, podcasts, and website graphics

*Art Director / June 20xx - Present*

*Layout Designer / January 20xx - June 20xx*

- Collaborated with and directed a small creative team to establish a style guide each semester
- Utilized complete creative control to design article spreads for the locally distributed magazine

*Student Supervisor / June 20xx - August 20xx*

- Oversaw and directed ten students to complete a highly time-sensitive record management project
- Developed managerial and organizational skills to reach the goal in a fast-paced setting

*Sales Associate / March 20xx - August 20xx*

- Co-led the rapid growth of a local business while developing valuable interpersonal and communication skills
- Established professional relationships with customers and brand representatives through consultation and training

### RELATED EXPERIENCE

*February 20xx - May 20xx*

- Design studio where Architecture, Interior and Graphic Design majors collaborate in branding solutions

*August 20xx - December 20xx*

- Completed an Interdisciplinary capstone combining students of various majors, including graphic design, computer science, and marketing, to design and build an interactive solution for the United States Department of State